



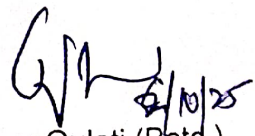
No. KVAOWA/GGN/2025/33/328

Dated: 06th October, 2025

CIRCULAR

It is decided to create a Benevolent Fund for welfare of staff (both regular and contractual) of Kendriya Vihar. This fund would be used to provide financial assistance to the staff for following:

- i. Medical needs for self and family members of staff.
 - ii. Education of children of staff.
 - iii. Marriage of daughters of staff.
 - iv. Any other need considered necessary by the management of Fund.
 - v. Accidental injury to staff/Resident/ due to act of nature or fault on the part of KV i.e. falling of tree/building grit wash etc.
2. Amount of assistance would depend on amount available and nature of requirement.
3. Contribution to the fund may be from the following:
- i. Voluntary contribution by the residents/ exhibitors/ advertisers/ allottees of shops, kiosks, space etc.
 - ii. Unclaimed security deposit or any other amount of more than 1 years old.
 - iii. Amount deducted from Security amount/ cheque re-issue charges.
 - iv. Vehicle clamping Charges
 - v. 50% of any Penalty amount recovered for any purpose
 - vi. Any other amount decided by the management.
4. Separate bank account will be opened for this purpose and amount collected would be invested in fixed deposit of banks of varying maturity as decided by the management of Fund.
5. The Fund will be managed by a committee consisting of following:
- | | |
|------------------------------------|----------|
| i. Administrator/ President | Chairman |
| ii. Secretary | Member |
| iii. Treasurer | Member |
| iv. Estate Manager | Member |
| v. Chief Security Officer | Member |
| vi. Manager/ Asst Accounts Manage- | Member |


(Dr. Sunil Kumar Gulati (Retd.)
Administrator

"Service with a Smile"